

SSVI Catalogue Tutorial

How to Search the Catalogue

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Welcome to the 2008-2009 School Year
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1. I want to search by:
Title [] [] AND []
Title [] []

2. I want title(s) in the following format(s):
 Braille Large Print Sound Recording Electronic Resource
 Kit Video Professional Resource Book Equipment

3. (Optional) I only want to view title(s) that are:
None [] AND []
None []

(Optional) I want to browse:
All twin vision titles by the following reading level: [What is Twin Vision](#)
None [] OR All leisure reading/novels by the following reading level: None []
You may want to select an option from step 3. You may want to select a format from step 2 and/or an option from step 3.

Search

Not sure if you should type "math" or "mathematics" in your title or subject search? Use an asterisk (*).
For example:

Type:	Possible Results:
math*	math, mathematics
blind*	blind, blindness
read*	readers, reading, reading stands

New Search

Clears screen.

Adding an asterisk * to the end of a search word will return results with extensions of the word.
e.g. math, mathematics

Step 1: "I want to search by..."

1. I want to search by:
Title [] [] AND []
Title [] []

2. I want title(s) in the following format(s):
Sound Recording

1. I want to search by:
Title [] [] AND []
Title [] []
Author [] []
Subject [] []
ISBN [] []
Access Key [] []
Producer [] []

the following format(s):
Print Sound Recording Electronic Resource

Click arrow to select from drop down box.

Boolean searching uses 'and', 'or' and 'not' to join two search terms.

Step 2: "I want titles in the following formats..."

1. I want to search by:
Title [] AND []
Title []

2. I want title(s) in the following format(s):
 Braille Large Print Sound Recording Electronic Resource
 Kit Video Professional Resource Book Equipment

3. (Optional) I only want to view title(s) that are:
None [] AND []
None []

If you do not select one or more formats, the system will search ALL formats.

2. I want title(s) in the following format(s):

- Braille Large Print Sound Recording Electronic Resource
 Kit Video Professional Resource Book Equipment

Step 3: "I only want to view titles that are..."

1. I want to search by:
Title [] AND []
Title []

2. I want title(s) in the following format(s):
 Braille Large Print Sound Recording Electronic Resource
 Kit Video Professional Resource Book Equipment

3. (Optional) I only want to view title(s) that are:
None [] AND []
None []

(Optional) I want to browse by the following reading level: All leisure reading level:
OR

Optional search used to narrow the list of results.

Click arrow to select from drop down box.

Joins the two searches using 'and', 'or' and 'not'.

Optional: "I want to browse..."

1. I want to search by:

Title AND

Title

2. I want title(s) in the following format(s):

Braille Large Print Sound Recording Electronic Resource

Kit Video Professional Resource Book Equipment

3. (Optional) I only want to view title(s) that are:

None AND

None

(Optional) I want to browse:

All twin vision titles by the following reading level: [What is Twin Vision](#)

You may want to select an option from step 3.

OR

All leisure reading/novels by the following reading level:

You may want to select a format from step 2 and/or an option from step 3.

Search

Not sure if you should type "math" or "mathematics" in your title or subject search? Use an asterisk (*).
For example:

Optional search to browse the SSVI library for twin vision or leisure reading titles by reading level.

None

(Optional) I want to browse:

All twin vision titles by the following reading level: [What is Twin Vision](#)

You may want to select an option from step 3.

want to browse:

All leisure reading/novels by the following reading level:

OR

You may want to select a format from step 2 and/or an option from step 3.

Select reading level for twin vision books. Include an option from Step 3 if you want a T.V. that is Tactile, Uncontracted Braille or a Big Book.

Select reading level for leisure reading/novels with a format from Step 2, or an option from Step 3.

Search a title

1. I want to search by:
 Title AND

2. I want title(s) in the following format(s):
 Braille Large Print Sound Recording
 Kit Video Professional Resource Book

3. (Optional) I only want to view title(s) that are:
 None AND
 None

(Optional) I want to browse:
 All twin vision titles by the following reading level: [What is Twin Vision](#)
 None OR
 All leisure reading/novels by the following reading level: None

You may want to select an option from step 3.

Search results screen (The search generated 12 records spanning 2 pages)

Can't find title? Click here to display the Request for Production Form.

Revise Search will return to previous search screen with your original criteria in tact.

New Search will return to previous search screen.

Found 12 record(s) spanning 2 page(s).

1 2

Title	Format	Edition
<input type="checkbox"/> Addison Wesley math makes sense 3	Large Print	
<input type="checkbox"/> Addison Wesley math makes sense 4	Large Print	
<input type="checkbox"/> Addison Wesley math makes sense 4	Braille	
<input type="checkbox"/> Addison Wesley math makes sense 6	Large Print	
<input type="checkbox"/> Pearson math makes sense		
<input type="checkbox"/> Pearson math makes sense		
<input type="checkbox"/> Pearson math makes sense		
<input type="checkbox"/> Pearson math makes sense		
<input type="checkbox"/> Pearson math makes sense		
<input type="checkbox"/> Pearson math makes sense		
<input type="checkbox"/> Pearson math makes sense 7	Braille	WNCP ed.

1 2

Search results.

The search results automatically sort by Title. Click on the Format or Edition headings to change the sort order. Double click on a heading to change the sort from ascending to descending.

Current page display. Click on '2' to advance to the second screen.

Viewing a catalogue record

[Can't find the title in the format\(s\) required? Click Here](#) [Revise Search](#) [New Search](#)
[Save Titles](#) [Request Titles \(0\)](#)

Found 12 record(s) spanning 2 page(s). 1 2 >

Title	Format	Edition
<input type="checkbox"/> Addison Wesley math makes sense 3	Large Print	
<input type="checkbox"/> Addison Wesley math makes sense 4	Large Print	
<input type="checkbox"/> Addison Wesley math makes sense 4	Braille	
<input type="checkbox"/> Addison Wesley math makes sense 6	Large Print	
<input type="checkbox"/> Pearson math makes sense 4	Braille	
<input type="checkbox"/> Pearson math makes sense 4	Large Print	
<input type="checkbox"/> Pearson math makes sense 5 [IN PRODUCTION]	Large Print	WNCP ed.
<input type="checkbox"/> Pearson math makes sense 5 [IN PRODUCTION]	Braille	WNCP ed.
<input type="checkbox"/> Pearson math makes sense 7	Large Print	WNCP ed.
<input type="checkbox"/> Pearson math makes sense 7	Braille	WNCP ed.

Click on the title you wish to review, e.g. Pearson math makes sense 5 in the large print format.

Click to find other titles by the same author.

Click to return to the search results screen.

[Save Title](#) | [Request Title \(0\)](#) | [Revise Search](#) | [New Search](#) | [Return to your current Search Results](#)

Record View

Access Key: awwx

Title: Pearson math makes sense 5 [IN PRODUCTION]

Author: [Appel, Ray](#)

Author: [Connelly, Ralph](#)

Format: lp - Large Print

Material type: n/a - Not Applicable

Call number: QA135.6/P362/Gr5/2008

Holdings: Copies: Volumes: e Master

Reproduction: Original version: [Toronto] : Pearson Education Canada, c2008. ISBN 9780321496393 ; ISBN 0321496396.

Edition: WNCP ed.

Publisher: Edmonton : Alberta Education; Produced at Barrhead, AB. by Program Resources Branch, 2007.

Physical desc: v. 1 colour. pt.

General notes: PRODUCTION PLANNED starting February 2009

General notes: Includes index.

Subject: [Mathematics Gr 5](#)

Title trace - [Group]

Added Title: Math makes sense five

The title is in production. No copies exist yet, but you are still able to request it.

Click to find other titles with the same subject heading.

Original publisher information, copyright date and ISBNs.

Requesting titles

Can't find the title in the format(s) required? [Click Here](#) [Revise Search](#) [New Search](#)
[Save Titles](#) [Request Titles \(0\)](#)

Found 12 record(s) spanning 2 page(s).

<input type="checkbox"/>	Title	Format
<input type="checkbox"/>	Addison Wesley math makes sense 3	Large Print
<input type="checkbox"/>	Addison Wesley mat	
<input type="checkbox"/>	Addison Wesley mat	
<input type="checkbox"/>	Addison Wesley mat	
<input type="checkbox"/>	Pearson math makes	
<input type="checkbox"/>	Pearson math makes sense 4	Large Print
<input checked="" type="checkbox"/>	Pearson math makes sense 5 [IN PRODUCTION]	Large Print
<input checked="" type="checkbox"/>	Pearson math makes sense 5 [IN PRODUCTION]	Braille
<input type="checkbox"/>	Pearso	
<input type="checkbox"/>	Pearso	

How to Search the Kit Library Collection

Can't find the title in the format(s) required? [Click Here](#) [Revise Search](#) [New Search](#)
[Save Titles](#) [Request Titles \(2\)](#) [Remove Titles](#)

at Edition

e Print

e Print

Step 1: Click on the boxes next to the titles you wish to request

Step 2: Save Titles. ALWAYS Save Titles before moving onto the next page, or starting a new search.

The system will show you how many titles you have requested. The number will increase as you select and Save Titles. Click on Request Titles when you are ready to place your online requests.

Remove Titles will remove ALL your requests.

Placing your online requests

Request

Requester Information

School name:

Student Name:

Order placed by:

Email:

Request Items

1 Title Requested: Pearson math makes sense 5 [IN PRODUCTION]

Access Key: awwx

Format: lo - Large Print

Date Required:

Additional requirements:

Notes:

2 Title Requested: Pearson math makes sense 5 [IN PRODUCTION]

Access Key: awwx

Format: br - Braille

Date Required:

Additional requirements:

Notes:

* This denotes a required field

Step 1: Enter mandatory fields.
(School name, Student name,
Order placed by, and Email).

Step 2: Select the date required in the classroom for each title by clicking on the calendar or typing the date as: mm/dd/yyyy

You may wish to select an Additional Requirement or enter a message if needed.

You can remove a title from your online request by clicking on the box to remove the check.

Submit Request

Reset will clear all the information you typed in.

Cancel button not working at this time.

Step 3: Click to print.

Your request has been submitted. Thank you for using the SSVI online requesting service.

To place your next request, select:

[New Search](#) OR [Return to your current search results](#)

The personal information is collected pursuant to section 33(c) of the Freedom of Information and Protection of Privacy Act and will be used for the purposes of providing the student with equipment and/or resources necessary to meet his/her educational programming needs and for the administration of the equipment and resource loan program. Should you have any questions please contact Judith Shupenia, Library Technician, Judith.Shupenia@gov.ab.ca or (780) 427-5224.

The LRC will only use this personal information to the extent necessary to enable the LRC to carry out its purpose in a reasonable manner as per section 39(4) of the Act.

Click to start a new search.

Click to return to current search results.

Your request has been submitted to Alberta Education, LRC, Specialized Services for Students with Visual Impairments
March 31, 2009

Title Requested: Pearson math makes sense 5 [IN PRODUCTION]
Access Key: awwx
Format: lp - Large Print

Title Requested: br - Braille
Access Key: awwx
Format: lp - Large Print
School name: Very Young Elemenary
Student Name: Very Young
Date required in the classroom (click icon or input mm/dd/yyyy): 2009/09/30
Order placed by: Very Old
Additional requirements: 01 - Not Applicable

Step 4: Keep this printed copy for your school records or see Step 5 for saving your request as an electronic file.

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The LRC will only use this personal information to the extent necessary to enable the LRC to carry out its purpose in a reasonable manner as per section 39(4) of the Act.

Title Requested: Pearson math makes sense 5 [IN PRODUCTION]
Access Key: awwx
Format: lp - Large Print
School name: Very Young Elemenary
Student Name: Very Young
Date required in the classroom (click icon or input mm/dd/yyyy): 2009/09/30
Order placed by: Very Old
Additional requirements: 01 - Not Applicable

Step 5: Click your browser command for File, SAVE AS and save a copy of the request to your computer. The document must remain as file type html.

The personal information is collected pursuant to section 33(c) of the Freedom of Information and Protection of Privacy Act and will be used for the purposes of providing the student with equipment and/or resources necessary to meet his/her educational programming needs and for the administration of the equipment and resource loan program. Should you have any questions please contact Judith Shupenia, Library Technician, Judith.Shupenia@gov.ab.ca or (780) 427-5224.